

ViewChoice Reporting

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ViewChoice is an archiving module that collects a copy of every payroll report, check stub, W-2, 1099, earning record and payroll tax return processed for the period selected - monthly, quarterly, or annually.

ViewChoice Reporting includes:

- Convenient, downloadable payroll reports and check images.
- Easy access to pay stubs, reports, labor distribution and payroll registers.
- All reports available to you in the Payroll module can be downloaded in PDF format, and can be saved or printed.
- Replaces paper reports and eliminates extensive paper storage.
- Reprint W-2s, live checks, vouchers or reports right away and in your office.
- Annual from-to check history is available for any period, for any employee.
- Export information from ViewChoice to a PDF file.
- Send a copy to your accountant or auditor at year end.



Contact us today to find out how
ViewChoice Reporting can benefit your
company by visiting our website
www.paytechpayroll.com

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